

APPLICATION FOR COMMERCIAL DEVELOPMENT OR COMMERCIAL REDEVELOPMENT PERMIT

Development **Redevelopment**

APPLICATION MUST BE SUBMITTED BY OWNER

Name of Record Owner: _____
Address of Owner: _____
Phone # of Owner: _____
Address of property being developed/redeveloped: _____
Legal description of property being developed/redeveloped: _____

I, or we, understand this application will be presented to the La Veta Town Board of Trustees for approval and that **no construction can begin** until the Board has approved this application. A building permit must also be obtained prior to construction. **I, or we, also understand that changes in use may require additional water and sewer tap fees which shall be determined by the Board.**

Attach a detailed site plan of the property, including dimensions of buildings and lots. **Please also note set backs.** The site plan must show the boundary of the property, proposed or current buildings, all accessory buildings, **parking (including off street parking as required)**, and landscaping. The site plan must be drawn to a reasonable scale, no larger than 11 X 14. A certified survey may be required.

Attach a drawing of signage plans or concepts. Please include location of placement of signs.

Provide topographic information if drainage may affect the site development. A flood plain certificate must be attached, if applicable.

Scheduled time of construction or improvements/changes: _____

The existing zoning classification for the property being developed/redeveloped: _____

Check proposed uses for the premises from the following list:

- | | | |
|--|--|--|
| <input type="checkbox"/> Restaurant | <input type="checkbox"/> Indoor Theatre | <input type="checkbox"/> Automobile sales, service & repair |
| <input type="checkbox"/> Retail Business(list below) | <input type="checkbox"/> Financial Institution | <input type="checkbox"/> Professional & business offices & studios |
| <input type="checkbox"/> Gas Station | <input type="checkbox"/> Library or Museum | <input type="checkbox"/> Indoor recreation facilities |
| <input type="checkbox"/> Laundromat | <input type="checkbox"/> Warehouse | <input type="checkbox"/> Community & commercial parking lot |
| <input type="checkbox"/> Liquor Store | <input type="checkbox"/> Car Wash | <input type="checkbox"/> Grocery Store |
| <input type="checkbox"/> Self Service Storage Units | <input type="checkbox"/> Personal service establishments | <input type="checkbox"/> Other _____ |
| | (beauty/barber shops) | |

If the use(s) of the premises changes at any time after the approval of this application you must file a new application with the Town Board.

List of retail business: _____

Additional information you wish to provide: _____

If the premises are located within the historic preservation district you must submit an application to the Historic Preservation Committee for approval of alterations needed. Applications for an Alteration Certificate may be obtained at the La Veta Town Hall. The Historic Preservation Committee meets on the 2nd and 4th Wednesday of each month at 5:30 p.m. Applications should be received at Town Hall on the Tuesday prior to the posted meeting date. Please note their meeting schedule that is posted on the bulletin board at Town Hall.

This application must be received for placement on the agenda one week prior to Town Board meetings, which are held on the 1st and 3rd Tuesday of each month at 7:00 p.m. at the La Veta Community Center, 131 East Ryus Avenue.

Upon review and acceptance by the Town Board, a public hearing will be scheduled. The premises must be posted and a publication printed ten (10) days prior to the public hearing. The Town Clerk will provide you with the wording for the posting. The posting is required to be in one (1) inch letters and visible to the public. The Town Clerk will have the publication made and you will be responsible to make payment to the Town of La Veta for the cost of the publication.

You cannot operate your business until after the commercial development permit has been approved. A printed permit will be issued and must be displayed on the premises.

_____ Owner _____ Owner _____

PLEASE READ CAREFULLY AND COMPLETE AS REQUESTED

This application is being returned. The following additional information is being requested by the Town Board: _____

Please provide the information requested by (date _____). Please attach the information to this application and return by the date stated.

Application approved: _____ Additional Water & Sewer Taps Required # _____
(date)

Special conditions placed on permit: _____

Application denied: _____
(date)

Reasons for denial: _____

