

**REQUIREMENTS FOR USING  
THE LA VETA TOWN PARK  
FOR SPECIAL COMMUNITY EVENTS**

Application must be filled out and provided with all required drawings a minimum of 60 days prior to the proposed event.

Event and use must be approved by the Board of Trustees, in advance.

You may be required to provide additional restroom facilities, i.e. port-a-potties.

The Town of La Veta will not provide electricity. Arrangements must be made with vendors to provide their own power needs through use of generators. Electric outlets at the Town Hall will not be accessible to the public during any event.

Vendors requiring use of generators shall be located on the outer perimeter of the Park, with the generator being placed on the parking areas and not on the grass areas.

If booths are to be set up, do not use any staking material such as iron or wood.

A detailed plan showing booth spaces/# of booths and specified uses other than booths must be provided.

Notify vendors, in advance, that Ryus Avenue is parallel parking only except where angle parking is marked. **No vehicles are allowed to enter the park!!!!**

Boxcar restrooms may be available for events. If available, event coordinator shall provide toilet paper, towels and insure cleaning throughout the event and final cleaning upon completion of event.

Generally, no fencing of any area of the park will be allowed. Permission for fencing of any area must be approved by the Town Board prior to event.

You are responsible for providing bags for trash and garbage and you must see to the removal of the trash immediately following the event.

**Proof of sales tax license is required for all vendors and must be provided to the Town of La Veta before event.**

